

Memorandum of Understanding

Under the
Employability Enhancement Training Program (EETP)

Between

**All India Council for Technical Education,
New Delhi**

And

ICT Academy, Chennai

22nd February, 2017

Agreement

This Agreement is entered into and executed on this ___ Day of February, 2017 at New Delhi.

BY AND BETWEEN

All Indian Council for Technical Education (hereinafter Called "**AICTE**"), a Statutory Body of Ministry of Human Resource Development, Govt. of India, established under the All India Council for Technical Education Act, 1987 represented by its Chairman, having its office at Nelson Mandela Marg, Vasant Kunj, New Delhi 110067 Which expression shall, where the context so admits, be deemed to include its successors, executors and administrators of the **ONE PART**

AND

ICT Academy, a Society registered under the **Companies Act, 1956/ Societies Registration Act** having its registered office address at ELCOT Complex, Perungudi, Chennai 96, (Which expression unless it be repugnant to the context or meaning thereof, shall be deemed to mean and include their executors, administrators and assigns), Party of the **SECOND PART**

WHEREAS, the All India Council for Technical Education has initiated a Scheme to Employability Enhancement Training Program (EETP) to provide Competency based Employability Enhancements skills under the EETP;

WHEREAS, under this scheme, ICT Academy is required to perform the role and function of providing hands on **Employability Enhancement Training Program (EETP) on IT/ITES and Telecom sector across the North East region in Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura.**

WHEREAS the First Party is to Participate as a Regulator under the Employability Enhancement Training Program (EETP).

WHEREAS the Second Party has expressed its keen interest and desire to be a key partner in the execution of the Employability Enhancement Training Program (EETP) in terms of the objective of the scheme and policy as highlighted and specified in the said program and Particularly in view of the desire and interest of ICT Academy to join and partner with AICTE in providing competency based skills to the students of AICTE approved institutions.



WHEREAS both parties have held discussions and agreed for collaboration for conducting Employability Enhancement Training Program (EETP) whereby ICT Academy will impart the required training and will facilitate awarding NSQF level certificates to the registered students by the respective Sector Skill Council (SSC).

THEREFORE, both the Parties hereby agree that the Training program of ICT Academy, as approved and recognized by AICTE from time to time, shall be known as and set/perform the training under the scheme to conduct Employability Enhancement Training Program (EETP) initiated by AICTE on the following terms and conditions:-

1. That ICT Academy agrees, to conduct the training program as approved by AICTE in the network institutions as identified by ICT Academy in the North Eastern States.
2. That ICT Academy agrees and undertakes to the agreement shall register with AICTE for conduct of Employability Enhancement Training Program (EETP) and shall perform the following functions :
 - a) Announce the schedule of Employability Enhancement Training Program (EETP) for calendar Year.
 - b) Register students for the modules and upload the same on AICTE website.
 - c) Conduct the Employability Enhancement Training Program (EETP).
 - d) Facilitate to Conduct examination/evaluate the student, award the grade indicating completion of training by respective Sector Skill Council and uploading the same on the AICTE website.
 - e) The ICT Academy, as provided in schedule, may register students as provided by the AICTE approved Institutions for the purpose.
3. The ICT Academy shall also sign a local MOU with AICTE approved institutions where the training program will be held and finalize the terms and conditions for such an engagement under the EETP.
4. The ICT Academy, as specified in the agreement, may take flexible training timing and schedule it in consultation with the AICTE approved Institutes.
5. The ICT Academy shall announce and inform through its website, the schedule of the training program it plans to offer in the academic year concerned for the information of the prospective students and it shall accept the students as provided by the AICTE approved Institutes.



6. The ICT Academy will conduct appropriate training sessions as per the following **pedagogy**.
- These various programs on different topics under this project will focus on hands-on training supplemented with structured academic content that shall be supplemented with appropriate theory sessions in AICTE approved institutions.
 - The practical sessions shall be held in **Flexi-mode** that shall expose the students to various courses that focus on IT/ITES and Telecom sector.
 - Program Structure: The duration and content of the training program shall be as per the Qualification Pack of respective Job Role prescribed by SSC/NSDC from time to time.
 - The training sessions shall introduce the trainee to one of the following programs in IT/ITES/Telecom sector or any other QPs as decided and approved by AICTE.

S.No	Sector	Name of the QP	QP Ref. ID	NSQF Level
1	IT- ITeS/TELECOM	Technical Support Executive-Non Voice	SSC/Q7201	5
2		CRM Domestic Non -Voice	SSC/Q2211	4
3		CRM Domestic Voice	SSC/Q2210	4
4		Domestic IT helpdesk Attendant	SSC/Q0110	4
5		Domestic Data Entry Operator	SSC/Q2212	4
6		Technical Writing	SSC/Q0505	5
7		Junior Software Development	SSC/Q0508	4
8		Business Process Management	SSC/Q0503	4

7. Grant in Aid for the project will be released as per details in table 1.
8. ICT Academy will facilitate in evaluating the students for the training skills and award of NSQF certificate by respective SSC/NSDC.




9. ICT Academy shall maintain a record of the registered students and certificated issues and upload the same on the AICTE web portal.
10. **No Confidentiality:** There shall not be any confidentiality of any information disclosed to by both parties to each other, either in operationalizing this agreement or for the purposes of implementing this agreement. The information sought under Right to Information Act or there wise by any student, shall be promptly made available.
11. Both the parties shall and keep the other party and harmless against any all claims, actions, proceedings by third party including all costs, expenses damages/losses arising out of or in connection with this MoU due to of any of this MoU by such party or as a result of any
12. During the operation of MoU circumstances may arise which may call for alterations or modifications or amendments to this agreement. These alterations or modifications or amendments will be mutually discussed and agreed upon in writing. No amendment or charge hereof or additions hereto shall be effective or binding on either of the parties hereto unless set forth in writing and executed by the respective duly authorized representatives of each of the parties hereto.
13. The AICTE shall have the right to deregister ICT Academy as Training Provider under the Scheme during the subsistence of the present agreement without assigning any reason for whatsoever. Additionally, it is open to AICTE to de register the Training Provider on account of receipt of complaint or malfunctioning in execution of the provision of the scheme or its objectives.
14. If any dispute arises between AICTE & ICT Academy on operation and execution of the agreement, efforts shall be made to resolve the same amicably and if the dispute is not settled then it shall be referred for arbitration to the Chairman, AICTE, who shall be the sole arbitrator in the matter and whose decision shall be final and binding to the parties.
15. The present agreement can be terminated by the AICTE by giving a notice of one month to ICT Academy without assigning any reason in this regard and the ICT Academy without assigning any reason in this regard and the ICT Academy shall have no claim against AICTE and its officials on account of termination of such agreement. However, the responsibilities and duties of both parties in respect of the common students already registered for any of the EETP programs shall not end with the termination of the agreement, and these will remain valid in totality until completion of evaluation of the already registered students and reporting of their results by both parties.



16. **Effective Date:** This agreement is effective from the date signed by both the parties will be valid for a period of two years until determined, suspended or terminated earlier.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority, have executed this manually binding Memorandum of Understanding as of the date first written above.

For AICTE:

Signed:


22/2/17

Name:

प्रो. आलोक प्रकाश मिश्र / Prof. ALOK PRAKASH MITTAL
सदस्य सचिव / Member Secretary
अखिल भारतीय तकनीकी शिक्षा परिषद
All India Council For Technical Education
(भारत सरकार का सांविधिक निकाय)
(A Statutory Body of the Govt. of India)
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110067
Nelson Mandela Marg, Vasant Kunj, New Delhi-110067

Title:

Date:

For ICT Academy

Signed:



Name:

M. SIVAKUMAR

Title:

CHIEF EXECUTIVE OFFICER

Date:

22/2/2017

Witnessed by:

1. **Signature:**



Name:

Dr. Vinlesh Kumar Soni

Date:

22/2/17

2. **Signature:**



Name:

B. RAGHAVA SRINIVASAN, ICT ACADEMY

Date:

22/02/2017

3. **Signature:**



Name:

SUSHMA DARSHAN

Date:

22-02-2017

Table 1

1	Eligibility of trainees	Final and pre final year students from AICTE approved institutions
2	Eligibility of the trainer	ICT Academy employee certified as trainer by respective SSC/NSDC
3	Duration of the Programme	AS prescribed by respective SSC/NSDC from time to time for each of selected QPs
4	Training Cost per student	Rs. 6459 /- per student for one Qualification Pack, including assessment and certification fee.
5	Total Number of students to be trained under the project in two years	16962 6962 in Academic Year 2016-17 and remaining in the Academic Year 2017-18
4	Disbursement of Grant	30:30:20:20 proportion as per the common norms defined by MSDE from the plan fund for NER. Last 20% of Grant in Aid to be released only on successful employment/self employment of students.
5	Relevant documents	Project completion report with Payment & Receipt A/c, Utilization Certificate and student details.
6	Expected outcomes	To enhance quality of students so that they become better employable.
7	Processing Methodology for release of installment.	Evaluation by three member expert committee to be constitutes by AICTE.



Training Modules

Following QPs as prepared by Sector Skill Councils will be delivered by the Academy for the students of Engineering Colleges and Polytechnics under the scheme:

S.No	Sector	Name of the QP	QP Ref. ID	NSQF Level
1	IT- ITES/TEL ECOM	Technical Support Executive- Non Voice	SSC/Q7201	5
2		CRM Domestic Non -Voice	SSC/Q2211	4
3		CRM Domestic Voice	SSC/Q2210	4
4		Domestic IT helpdesk Attendant	SSC/Q0110	4
5		Domestic Data Entry Operator	SSC/Q2212	4
6		Technical Writing	SSC/Q0505	5
7		Junior Software Development	SSC/Q0508	4
8		Business Process Management	SSC/Q0503	4

Student may opt any one of the available QP as per his/her interest /availability.

New QPs may be added after taking prior approval from AICTE.

